

SAMHSA FAQ for CSAT GPRA

1. Can projects change the GPRA?

No, the GPRA tool cannot be changed. CSAT encourages projects to use other data collection instruments to enhance their data collection efforts. However, data from additional questions should not be forwarded to CSAT as part of GPRA reporting.

2. Do we have to ask and report the questions as written in the GPRA tool?

Yes, questions must be asked as written.

3. Do we have to collect information on every person our program serves?

The designation of an individual as a client is left up to the program, not the individual grantee. Program staff must collect data on all clients as defined by the CSAT grant. In this case of SOR grant these are individuals who receive treatment and recovery activities for OUD.

4. What are the required data collection points for the GPRA information?

GPRA data are to be collected face-to-face for each individual client at these specific points:

- Intake/baseline
- Six months after the initial collection of CSAT-GPRA Core Client Outcome Measures data
- Discharge

*To comply with the requirement to collect GPRA data at intake/admission, **residential programs** must collect GPRA data on each client as soon as possible after intake but no later than 3 days after the client officially enters the substance abuse treatment program. All types of **outpatient programs** must collect GPRA data on each client as soon as possible after assessment or intake but no later than 4 days after the client officially enters the substance abuse treatment program.

5. If a client is discharged and returns for services, does the client count toward my GPRA targets as another client?

No. Only one GPRA intake for each client counts toward your target numbers.

6. Do we have to follow-up on each client? What is the targeted follow-up rate?

Yes, each site should attempt to conduct a GPRA follow-up on every client, regardless of discharge status (i.e. complete, dropout).

The minimum targeted follow-up rate is 80 percent.

7. Does CSAT require a GPRA discharge on every client?

Yes, CSAT requires you to submit a GPRA discharge record for every client. The only exception to this rule is when the client is still in the program after the grant ends.

8. How does CSAT define discharge?

CSAT defines discharge in the following ways:

If your program has an existing discharge definition or policy, you should follow it and conduct the discharge interview on the day of discharge.

If you do not have a discharge definition or policy, you must complete a discharge interview for all clients for whom 30 days have elapsed from the time of last service. In other words, if the client does not present between May 16 and June 15, a GPRA discharge interview would have to be conducted.

9. The typical episode of care for my clients is very short, so many clients may end up with GPRA intake and discharge interview dates very close to one another. Do we still have to collect both records?

Yes. Grantees should collect all GPRA data for each data collection point, regardless of how close they are to one another; but for those clients who are discharged less than or equal to 7 calendar days from the GPRA intake/baseline interview, a face-to-face GPRA discharge interview is not required.

10. What if the discharge GPRA interview is due during the 6-month GPRA follow-up interview window? Do we still have to collect both records?

Yes. There may be cases when the client's GPRA discharge is due during the window of time that the 6-month GPRA follow-up interview is due. In these cases, you must still enter data for both the GPRA discharge and the 6-month GPRA follow-up interviews.

11. Do we collect 6-month follow-up information if the GPRA discharge interview is before or after the 6-month GPRA follow-up interview?

Yes, grantees must locate clients and complete the 6-month GPRA follow-up record, regardless of when the client is discharged.

12. Do we need to conduct an in-person 6-month GPRA follow-up interview if the client could not be contacted to conduct the discharge interview?

If the client cannot be reached for the discharge GPRA interview and receives an administrative discharge, a separate 6-month GPRA follow-up interview must be conducted, completed, and entered into the system for the follow-up to count toward the program's target rate.